

MCKINLEY, JENNAH

SKILLS

Experienced Educator with a demonstrated history of working in community education as well as the K-12 industry. Skilled in Educational Technology and Family and Consumer Sciences Education. Strong education professional with a Master of Education focused in Online Teaching and Learning.

OBJECTIVE

Career advancement in the Extension Education Field

EDUCATION

Masters of Education | May 2015 | New Mexico State University | Las Cruces, NM

Certificate in Online Teaching and Learning

Bachelors of Science | December 2011 | New Mexico State University | Las Cruces, NM

Emphasis in Family Consumer Science Education

Served as NM Association of Family and Consumer Sciences, Student Unit, State Vice-President 2010- 2011

NMSU Association of Family and Consumer Sciences, President Spring 2010- 2011

High School Diploma | May 2008 | Carlsbad High School | Carlsbad, NM

EXPERIENCE

Family and Consumer Science Agent/Assistant Professor | New Mexico State University | August 2015-Present

Teaches community workshops in the home economics field to Eddy County residents



Jennahm@nmsu.edu



575-706-2713



<https://www.linkedin.com/in/jennah-mckinley-1765196b>



EddyCounty_Ext

AWARDS

New Mexico Association of Family and Consumer Sciences,

New Professional Award 2015

New Mexico Association of Family and Consumer Sciences,

Student of the Year 2011

NMSU Department of Family and Consumer Sciences Outstanding Student, December 2011

Teacher/Coach | Carlsbad Municipal School District | August 2012-May 2015

Site: Alta Vista Middle School & Carlsbad Sixth Grade Academy

Courses Taught:

FACS Exploratory: 6,7, 8

Culinary Arts: 7/8

Science: 6

Keyboarding: 6

Coaches:

Volleyball & Cheerleading

Student Teacher | Las Cruces Public School District | January 2011-May 2011

Site: Picacho Middle School

FACS Exploratory: 8

Food Science/Culinary Arts: 7/8

Clerical Aide | New Mexico State University | August 2009-December 2010

Site: Animal and Range Sciences Department

Pay department bills

File records of financial correspondence throughout the department

Run errands on and off campus

Keep record keepings up-to-date for all University department vehicles

Substitute Teacher | Carlsbad Municipal Schools | January 2009-Present Date

Site: Elementary & Middle Schools

Provided assistance to students, teachers, and faculty members in various teacher absences

Summer Intern | Intrepid Potash | 2008, 2009, 2010

Organize paper work, file records for various departments such as Human Resources, Accounting, and Safety office personnel

Quality Control | Western Commerce Bank | August-December 2010

Quality Controller, Western Commerce Bank

LEADERSHIP

NRA Banquet Volunteer, 2014- Present

Helped run game tickets at their annual banquet in Carlsbad, NM to raise money for NRA programs

Sportsman for Fish and Wildlife Banquet Volunteer, 2014- Present

Helped run game tickets at their annual banquet in Carlsbad, NM to raise money for Sports & Wildlife programs across New Mexico

Student Recruitment Volunteer, Spring 2011

Helped NMSU FACS department by making phone calls to interested high school students throughout New Mexico to express my experience at NMSU and to answer any questions regarding department majors and student organizations.

Children's Book Drive AFCS Committee Chair, Spring 2011

Collected books for children in the Las Cruces area who are being exposed to child neglect and/or abuse. Books were donated to the Child Crisis Center of Southern New Mexico.

New Mexico Association of Family and Consumer Sciences

Attendee and Volunteer of Annual Spring Meeting 2010, 2011

FCCLA State & Regional Competition Judge, 2010, 2011

NMAFCS Fall Retreat, 2009, 2010, 2011

Attendee for 2 years, as Vice President of NMAFCS I planned and coordinated the 2011 fall retreat

Scan loan files to banks electronic database
Remove critical documents from files and mail to appropriate locations
Update loan documents for all Personal and Mortgage Loans

Administrative Assistant | Washington TRU Solutions | August 2007-May 2008

Site: Procurement Department

Assist department secretary with various duties:

Copying, filing, running errands, paying bills

Assist procurement staff with creating loan files, labeling them, and keeping them organized in the appropriate places Attended regular business and safety meetings with staff Distributed mail and other correspondence throughout the department on a daily basis

Hostess | Chili's Bar & Grill | April 2007-August 2007

Greet all incoming customers

Seat all guests

Prepare all tables for incoming guests

Bakery Help | La Tienda Thriftway | August 2006-April 2007

Assist bakery prepare for various occasions

Act as cashier when needed

Decorated birthday cakes for store customers

References Available Upon Request

Angel Tree, AFCS Committee Chair 2010, 2011

Contributed 100+ stockings one year and 200+ the next

Child Crisis Center Fundraiser Chair, 2010

Donated club funds to help the center launch their opening to the community of Las Cruces

Tough Enough to Wear Pink, Fundraising Coordinator

Organized the Tough Enough to Wear Pink T-shirt fundraiser for the College of ACES, our first year we Donated \$350.00 to the Cowboys for Cancer Organization at NMSU

AFCS Salad Bar Fundraiser Coordinator, 2009-2010

Club fundraiser for travel funds

Kookies for Kids, AFCS Fundraiser Co-Chair for Jardin de los Nino's, 2010

Donated funds to Jardin de los Nino's for craft and school supplies for children in Las Cruces

San Jose Youth Group, Volunteer, 2004-2011

River blitz, Community Clean-up Volunteer, 2004-2010

Shop Carlsbad, Chamber of Commerce Volunteer 2007, 2008

Business Professionals of America Leadership Camp Leader, 2007, 2008